

Prospectus 2019-20

# ADITYAKIRAN COLLEGE OF APPLIED STUDIES

(Recognised by the Govt. of Kerala & affiliated to Kannur University)

Kuttur(P.O), Mathamangalam (Via) , Kannur Dt. Pin: 670306

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## About Us

Adityakiran College of Applied Studies, a prominent institution affiliated to Kannur University and recognized by Govt. of Kerala has been imparting quality education since 2002 in the field of commerce, management, IT and science to those who aspire for higher education. Since 2009 the college is run by the Social Advancement and Development Agency for Knowledge Access (SADAKA) Trust.

The college situates in its vast and own campus at Kuttur, Mathamangalam, 12 Kms away from the National Highway, Pilathara. It is equipped with convenient building, lab, library and other infrastructures right as per University norms so as to impart quality education and research.

We are innovative enough to adjust with the modern development and growth in the fields of education and knowledge. As a step in materializing the same, we impart special training for personality development, language proficiency and personal dexterities in student community so as to enable them to meet the needs of the national and international globalised scenario.

Adityakiran College is very particular in maintaining the best educational atmosphere in the campus. All our programmes, policies and efforts aim at molding of a generation who profess social commitment and patriotism.

## Academic Programmes:

### Under Graduates courses (Six semesters):

Courses	Eligibility (Asper Kannur University norms)
1.B.Com with Computer Application	Pass in Plus two / equivalent examination with 45% marks for Non-Commerce students and Pass mark for Commerce students.
2.B.Com Co-operation	
3.Bachelor of Business Administration (BBA)	
4.BBA Retail Management	
5.Bachelor of Computer Application(BCA)	Pass in Plus two / equivalent examination with Computer Application, Computer Science or Mathematics as one of the subjects.

### Post Graduates courses (Four semesters):

Courses	Eligibility (Asper Kannur University norms)
1. M.Com. Finance	Grade C+ or CGPA 2.00 in B.Com / BBA equivalent degree
2.M.Sc Mathematics	Pass Degree in Mathematics with CGPA 2.00
3. MA English	Pass Degree in English with CGPA 2.00

## **How to Apply**

Kannur University introduced Single Window Allotment system for UG & PG courses. This allotment is purely based on the percentage of marks or grades obtained in the qualifying examination. On the basis of the allotment, the students can join in different colleges for different courses. In the case of management quota students shall apply in the prescribed application form and submit the same to the Principal of the college along with the self-attested copy of the qualifying examination, SSLC book and other certificates on or before the date mentioned in the notification of the University.

## **Selection of Candidate**

Application received later than the time specified in the University notification will not be considered on any account. Applications which are not duly filled in are liable to be rejected. The Principal reserves the right to reject any application without showing any reason.

Selection shall be made purely on the basis of the marks obtained in the qualifying examination. For selection, the ranking marks will be finally arrived at on the basis of the guide lines issued by the University. Marks declared by the candidate in the application form will only be considered for preparing rank list and for selection. The selection will be provisional subject to verification of original documents and eligibility by the Principal. If on verification, any information given in the application is found to be false, the claim for admission will be forfeited.

The rank list of provisionally selected candidates in the management quota will be published on the college notice board. Besides, individual memo will be sent for appearing for an interview. 50% of the total seats in each course will be selected on the basis of open merit and remaining 50% seats will be selected under management quota. The candidate appearing for the interview should come with his/her parents. The provisionally selected candidate should produce the following original documents at the time of the interview for admission. The original certificates of SSLC & +2 or Degree of the candidate shall be kept in the custody of the College office during the tenure of the course. Therefore, Candidate may keep sufficient number of attested copies of the certificates before submitting the originals to the college.

List of documents to be produced at the time of interview:

- a) Originals of certificates and mark list of the qualifying examination
- b) Transfer & Conduct Certificates
- c) Community Certificate in the case of SC/ST/OEC/OBC candidates
- d) Medical certificate (if handicapped) issued by the Govt: medical officer.
- e) Two copies of recently taken photographs and copy of Aadhaar of the student & ID proof of the parent (Father / Mother).
- f) Migration certificate of those students applying from other universities.

After the interview, the selected candidate will be given admission to the eligible course on remitting the concerned fees (which is shown in the fees tables in the last page of this Prospectus)

### **Highlights**

1. College situates in a serene and good academic atmosphere.
2. Dedicated and well experienced teaching faculties.
3. Spacious computer lab equipped with most modern systems.
4. Intensive coaching by expert and eminent teachers.
5. Well stacked library facility.
6. Exam oriented crash programme.
7. Educational scholarship for eligible meritorious students.

### **College Bus**

The institution provides college bus facility from selected routes which is decided every year if there is sufficient number of students who desires to travel by college bus from that route. Desirous students shall apply in the prescribed form available at the College office and obtain College Bus Pass.

### **National Service Scheme (NSS)**

A wing of National Service Scheme (Unit no: 60) has been functioning in the College campus since 2007.

### **General Rules**

1. The candidate seeking admission to the courses will have to abide by the campus rules and regulations framed from time to time.
2. College has a Dress Code for both boys and girls. Students who are not adhering to the Dress Code shall not be permitted to attend class, exams or related activities and shall be marked absent on that day.
3. Camera mobile phone is strictly prohibited inside the campus. On detection, if any, such phone will be liable to be confiscated and the same will not be returned under any circumstances. Besides, the offenders are liable to be punished accordingly. The non-camera mobile sets must be kept switched off in the campus during class hours. If a student misuses mobile phone, they may be punished according to the rules of the college.
4. Smoking and using of any other tobacco or intoxicants is strictly prohibited inside the campus. The offenders will be dismissed on detection.
5. Absence from the class without sufficient reason will be viewed seriously and such students will have to justify themselves in the presence of their parents. Chronic absentees will be removed automatically from the roll of the college.
6. **75 % of attendance per semester is must for appearing University Examination. Those who are not having 75% of attendance and shortage is within the limit, may apply to the University for condonation of shortage. Only two condonations may be allowed for UG and PG course.**
7. **Students who are enjoying two condonations in various semesters should not be allowed to appear for university examination in the next semester and he should get readmission and attend the classes for the next year.**
8. **Students who have arrear papers in the completed semester shall not be allowed to register for final semester examination.**

9. No student shall leave the College premises during class hours without the permission of the Principal or Faculty in-charge of the class. Violators are removed from the college immediately..
10. Internal Examinations will be conducted twice in each semester. Absentees of the examination will be viewed seriously.
11. Parent of each student will be required to come to the College at the end of Internal Examination for the evaluation of the student and at any such occasions as required by the Principal.
12. Absence from tests/examinations/tutorials or non-submission of assignments/ not being prepared for presentations/seminar presentations will make a student ineligible for Internal Assessment.
13. Project work of all UG and PG courses should submit to the concerned Professors on or before February 28 of every year. No excuses for the same will be entertained after this date. The violators may not be allowed to appear for the March examination of the respective year.
14. **RAGGING IS A COGNISABLE OFFENCE AND PUNISHABLE UNDER PROVISION OF KERALA PROHIBITION OF RAGGING ACT1998. SUCH INCIDENT WILL CALL FOR POLICE ACTION.** Students are strictly directed to refrain from such activities. The student involved in such cases will be dismissed from the college after enquiry and entrusted to the police for further legal action.
15. Anti ragging undertaking (Affidavit) by student and Parent/Guardian should be filled on-line at [www.amanmovement.org](http://www.amanmovement.org) or [www.antiragging.in](http://www.antiragging.in). Print both undertaking and put signature and present the same at the College each year.
16. There is an active existence and functioning of a Grievance Cell constituted as per the concerned norms in the College so as to handle any matters falling in its hands.
17. Students should not indulge in destroying college properties like desks, benches, windows, fans, notice boards, college bus, library books or other properties. If otherwise, they are liable to be suspended immediately and will impose compensation of three times of the value of original property as fine and or dismissal from the College immediately.
18. Students should not write or draw pictures on the walls of college building, benches and desks. As you are under the surveillance of CCTV camera, you may catch red handed and dismissed immediately.
19. Throwing multiple colours up on each other in the classes or among themselves/, inside the campus is a punishable offense. Principal can take appropriate action including dismissal from the College forever.
20. Students who desire to make use of college bus should obtain College Bus Pass issued by the Principal and should carry the same during travel. Students are not allowed to travel in the bus without proper travel pass. The violators may be fined 10 times of the actual bus fare pass of the college.
21. All students should wear college uniform in neat and clean. Printed / obscene banians/ Lungis/ colourlungies or other unwanted indecent dresses should not be allowed in the college campus during college day, send off, or union inauguration functions. Car riding with or without light, or rashes driving during class hours or otherwise are not allowed inside the college campus.
22. Any other details not specifically covered by this prospectus will be decided by the under signed and such decision shall be final. Violators of the college rules and regulations may get immediate appropriate punishment from the undersigned.

## Tuition Fees

		Programmes	Tuition Fees (Per Semester)
UG	Six Semesters (3 years)	B.Com Co-operation BBA(Retail Mgt.) BBA	9000/-
		B.Com Computer- Applications	11250/-
		BCA	18750/-*
PG	Four Semesters (2 years)	M.Com MA English M.Sc. Mathematics	18750/-*

### Note:

- \*Students who secured 70% of marks in qualifying examination or the students who completed their UG in this institution can avail 10% concession in tuition fee for BCA and PG courses.
- Fee once paid will not be refunded under any circumstances.
- A student who discontinues his/her studies after closure of admission has to remit the entire fee for the course.
- The fee for II<sup>nd</sup>/III<sup>rd</sup>/IV<sup>th</sup>/V<sup>th</sup>/ and VI<sup>th</sup> semesters should be paid within 10 days of the commencement of each Semester. Delay in payment of fee will attract a fine of Rs.100 per week
- The students who are not paying fees even after continuous notice and request may be removed from the roll of the college and the online registration form for the semester examination of these students will not be forwarded to the university. If they want to pursue their studies, they will have to take readmission and college will not be responsible their irresponsibility and lethargy.
- The eligible students for Govt. Scholarship shall apply themselves to the concerned Govt. Departments and produce the hard copy of the same with supporting documents to the college within the stipulated date mentioned in Government notification.
- Fees shown in the prospectus may vary according to the direction by Govt. of Kerala from time to time.
- **All students of this college are liable to pay the university fees (university exam, development fund, student affiliation, sports and university union etc.) every year at the university rate.**

Principal  
Sd/-

### Fee payable at the time of Admission

Courses		Admission fee	Administration & processing fee	Internal exam & festival fee	College Sports Fee	College Student Union Fund	PTA Fund	Caution Deposit
UG	Tuition Fee +	2500	2000	1500	500	1000	1000	1000
PG	Tuition Fee +	2500	2000	1000	500	1000	1000	1000

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